

STUDENT SERVICES

STUDENT SUPPORT

Course Advice

Course Advisers give advice and guidance on college courses to external applicants and to students currently at the college. They attend external school and community events and are available at open evenings, advice and interview sessions and enrolment.

Tutorial Support Team

Monitor students performance and carry out regular reviews to deal with the issues and problems that can affect attendance, punctuality, behaviour and coursework. This is done by coaching students to develop personal, social and life skills.

Careers Advice

Is provided by Connexions for students who are 16 -19 and students with learning difficulties up to age 25. For students over the age of 19 we have Next Step advisers. Both teams provide advice and guidance on choosing the next course – whether it be Further or Higher education. They help students choose training, jobs and support with applications and CV writing.

Higher Education

We have fantastic links with universities such as mentoring and revision classes. Students wanting to progress to HE will be supported by an HE programme which provides individual support, events and visits.

Mentoring

Gives students the opportunity to chat through their options and get extra support from an industry professional from Canary Wharf and the City. We have mentors from businesses such as law and accountancy companies.

Enrichment and the Student Union

Support students with extra curricula activities, setting up societies, course visits and themed events during the year such as Black History Month, Money Week and health related topics.

Student Welfare Advice

Student Advisers give information, advice and guidance on finance, legal matters, benefits, immigration and other welfare issues. They can also advise on childcare support.

Bursaries/EMA/ALG and Hardship

The college administers the existing EMA/ALG scheme as well as the new bursary scheme. It will also allocate funds for students needing support with childcare, materials and other educational costs.

Counselling

Our confidential counselling service is there to help students through difficult times when they may be suffering from relationship difficulties, family issues, depression, lack of confidence, addictive or destructive behaviour or any other personal circumstances that are emotionally difficult and which interfere with their learning.

“THE STAFF TREATED YOU LIKE AN ADULT, BUT ALSO TOOK GOOD CARE OF YOU. YOU COULD ALWAYS GO TO THEM IF YOU NEEDED HELP.”

“TOWER HAMLETS COLLEGE DID AN EXCELLENT JOB, THE GUIDANCE AND SUPPORT I RECEIVED HELPED ME TO ACHIEVE MY GOALS.”

COURSE ADVICE

Course Advisers give advice and guidance on college courses to external applicants and to students currently at the college. They attend external school and community events and are available at open evenings, advice and interview sessions and enrolment.

A Course Adviser is available for a face-to-face interview on Monday, Wednesday (PM) and Thursday. Please go to the main reception to book an interview.

**ALTERNATIVELY, YOU CAN CALL
ON 0207 510 7777 (PLEASE LEAVE
A MESSAGE IF CLOSED) OR EMAIL
A COURSE ADVISER ON [ADVICE@
TOWER.AC.UK](mailto:ADVICE@TOWER.AC.UK)**

CAREERS ADVICE

Careers Advisers provide advice and guidance on choosing the next course - whether it be Further or Higher education. They help students choose training, jobs and support with applications and CV writing.

CONNEXIONS 16-19 CLIENTS

Please book to see a Careers Adviser from Connexions at the main reception. They will offer one day per week in the Autumn Term, rising to 2 days per week in the Spring and Summer Terms. The Connexions Adviser will also visit your tutorial to give you a talk on options after you finish your course.

The Connexions Adviser for students with learning difficulties will liaise with the appropriate tutors and senior curriculum manager to arrange interviews.

NEXT STEP - 19+

Please book to see a Next Step Adviser at Poplar through the main reception. Available times will vary.

The Next Step Adviser at Arbour is available on Tuesday and Wednesday in LG11B. Please book an interview at the main reception.

STUDENT WELFARE ADVICE

Student Advisers give information, advice and guidance on finance, legal matters, benefits, immigration and other welfare issues. They can also advise on childcare support.

POPLAR - G14

Students can book to see a Student Adviser at the Student Reception. Appointments can be made at the following times:

Monday - Friday 9.30 am - 12pm or 2 pm - 4 pm
Drop-in sessions run from 12 pm - 1 pm

ARBOUR SQUARE – LG11B

Monday - Friday 9.30 am - 12pm or 2 pm - 4 pm
Drop-in sessions run from 12 pm - 1 pm

BURSARIES/EMA/ALG AND HARDSHIP

The college administers the existing EMA/ALG scheme as well as the new bursary scheme. It will also allocate funds for students needing support with childcare, materials and other educational costs.

POPLAR - EMA AND 16-19 BURSARY

DROP-IN SESSIONS AT THE STUDENT RECEPTION:

10.30 - 1.00 Monday

10.30 - 1.00 Wednesday

10.30 - 1.00 Friday

POPLAR - HARDSHIP AND 19+ BURSARY

DROP-IN SESSIONS AT THE STUDENT RECEPTION:

9.30 - 1.00 Tuesday

9.30 - 1.00 Thursday

ALG students should see a Student Adviser at Arbour in order to speak to the ALG Administrator or call in to Poplar on Monday, Wednesday and Friday as above.