

Adult Course
Guide 2011

THE FULL MIX

✓ EMPLOYMENT

✓ BUSINESS

✓ UNIVERSITY

Text 'adult' to 88020
Call 020 7510 7777
Go to www.tower.ac.uk



Tower Hamlets College
will get you there

WELCOME

Recession, job losses and funding cuts!

These are three very good reasons to consider gaining a qualification that develops and enhances your long-term employability skills.

Do not let negative headlines get in the way of your dreams and ambitions.

If you want to improve your employability skill set, start your own business or gain a relevant qualification to go onto do a degree, Tower Hamlets College will get you there.

We pride ourselves on providing the widest and most effective range of qualifications for adult learners within Tower Hamlets.

We offer a range of academic, vocational and practical pathways for you to consider. THC has a team of student and course advisers available for you to discuss your needs in detail. The advisers will work with you to identify the best course for you to enrol on. If you have any questions phone our enrolment hotline on: 020 7510 7777 or go to www.tower.ac.uk/enrolment for all the information you need.

We look forward to welcoming you to the College in September, but remember information in this course guide is correct at the time of printing but may be subject to change.

CONTENTS

Business and Accounting	3
Computing	3
Counselling and Youth Work	4
Creative Arts	5
Early Years	5
ESOL	6
Financial Services Skills Academy	11
GCSEs	12
Hair and Beauty	12
Work Life Skills	13
Health and Social Care	13
Humanities	14
Science	14
Teacher Training	15
Enrolment Days and Times	16
Choosing Your Level	17
Fees and Financial Support	18
How to Find Us	20

“I HAVE REALLY ENJOYED THE COURSES, ESPECIALLY THE PRACTICAL SIDE, THE TEACHERS ARE ALWAYS EXCELLENT, PASSING ON THEIR EXPERIENCE TO HELP YOU IMPROVE.”

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
VU Vocational Skills Upscale

BUSINESS AND ACCOUNTING

If you're aiming for a career in business, management or accounting, then one of our courses will provide you with the practical, theoretical and professional knowledge you will need. Studying in a professional environment, with widely experienced staff, many of our business courses allow you to benefit from the expertise of invited speakers and mentors from The City and Canary Wharf.

Tower Hamlets College has a progression arrangement with Birkbeck, University of London. This means that Birkbeck offers a guaranteed entry to graduates of the Access to Business and Accounting from Tower Hamlets College onto their courses in Management and Accounting and have connections with your tutors to support you if you are interested in applying.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1015	POP	AAT Level 2 Certificate in Accounting	2	FL2	05-Sep-11 – 25-Jun-12	Mon	1.00pm – 6.30pm	£705
1016	POP	IAB Computerised Accounting (SAGE) Level 2	2	FL2	05-Sep-11 – 27-Jun-12	Wed	4.00pm – 6.00pm	£216
1017	POP	AAT Level 2 Certificate in Accounting	2	FL2	05-Sep-11 – 29-Jun-12	Fri	12.00pm – 5.30pm	£705
1018	POP	IAB Computerised Accounting (SAGE) Level 2	2	FL2	05-Sep-11 – 27-Jun-12	Wed	4.00pm – 6.00pm	£216
1019	POP	AAT Level 3 Certificate in Accounting	3	FL3	05-Sep-11 – 26-Jun-12	Tue, Thu	1.30pm – 9.00pm	£1,311
1020	POP	IAB Computerised Accounting (SAGE) Level 3	3	FL3	05-Sep-11 – 28-Jun-12	Thu	6.00pm – 9.00pm	£300
1021	POP	AAT Level 3 Certificate in Accounting	3	FL3	05-Sep-11 – 26-Jun-12	Tue, Thu	1.30pm – 9.00pm	£1,311
1022	POP	IAB Computerised Accounting (SAGE) Level 3	3	FL3	05-Sep-11 – 28-Jun-12	Thu	2.30pm – 4.45pm	£300
1024	POP	AAT Level 4 Certificate in Accounting	4	FCR	05-Sep-11 – 26-Jun-12	Tue, Thu	1.30pm – 9.00pm	£1,376
1029	POP	English Plus L2 Business (OCN Progression Certificate)	2	FL2	05-Sep-11 – 03-Jul-12	Wed-Fri	9.30am – 3.15pm	£675
1030	AS	Progression Certificate in Business and IT	2	FL2	05-Sep-11 – 03-Jul-12	Wed-Fri	9.30am – 3.15pm	£900
1035	AS	Access to Business and Accounting	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Wed	9.30am – 3.30pm	£1,500
1036	AS	Access to Business and Accounting	3	FL3	05-Sep-11 – 03-Jul-12	Tue, Thu	6.00pm – 9.00pm	£906

COMPUTING

If you're interested in computing or information communication technologies (ICT), then one of our courses will provide you with the knowledge and skillset you will need.

The IT industry continues to grow exponentially and demand for qualified staff is outstripping the ability to supply adequate workforce numbers. Areas of particular manpower shortages are in the areas of Cyber Security, Software Testing and IT-led

Forensic Accounting. We offer all levels of Microsoft Office training including MS Word, Excel, Access and PowerPoint as well as Cisco accredited courses in network and IT support. You'll be working in state-of-the-art facilities, with widely experienced staff that will help either to update your professional skills or learn new ones to improve your future career prospects.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1010	POP	Certificate in IT Users (ECDL Extra)	2	FL2	05-Sep-11 – 03-Jul-12	Fri	9.30am – 1.00pm	£442
1011	AS	Certificate in IT Users (ECDL Extra)	2	FL2	05-Sep-11 – 03-Jul-12	Tue	9.30am – 1.00pm	£442
1012	POP	Certificate in IT Users (ECDL Extra)	2	FL2	05-Sep-11 – 03-Jul-12	Tue	6.00pm – 9.00pm	£442
1013	POP	Certificate in IT User Skills (Advanced ECDL)	3	FL3	05-Sep-11 – 03-Jul-12	Tue, Thu	2.00pm – 9.00pm	£720
1014	POP	Certificate for IT Users (ITQ Digital Creator)	2	FL2	05-Sep-11 – 03-Jul-12	Tue, Thu	9.30am – 12.30pm	£716
1023	POP	Diploma in ICT Systems Support Level 2	2	FCR	05-Sep-11 – 27-Jun-12	Tue, Wed	2.00pm – 9.30pm	£900
1034	AS	Access to Computing	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Wed	9.30am – 5.00pm	£1,500

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
Vocational Skills Upscale

“WHETHER YOU WANT TO GO INTO GRAPHICS OR ILLUSTRATION, THIS COURSE IS A GREAT LAUNCHING PAD AND A GREAT WAY TO BUILD YOUR PORTFOLIO OF WORK TO EITHER FIND PROFESSIONAL WORK OR GO ONTO A DEGREE COURSE.”

YOUTH WORK AND COUNSELLING

YOUTH WORK

Youth and community workers help young people to learn, grow and develop, and encourage them to play a positive role in the community.

Youth workers usually work with young people aged between 13 and 19 years (or in some cases, from 11 to 25 years). Our Youth and Community courses focus on helping you to develop skills that are essential for working with young people or adults in the community. Land Based Studies gives you the opportunity to explore the varied relationship between humans and the world around them. This could be an investigation into the value of plants and animals in business, or the impact of people on the environment. Our Events Management course gives you the chance to learn how to plan and coordinate events. There is practical training on offer which will complement the work you currently undertake, or want to undertake, in this field.

COUNSELLING

The growing interest in counselling and the helping professions generally, has led to more people seeking careers in these fields.

Additionally, there has been widespread recognition of the value of an understanding of counselling theory and skills to other ‘people oriented’ professions, such as human resources, whether in the private or public sector. Our courses provide a starting point for people interested in pursuing a career in counselling or those who want to expand their existing skills.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1151	AS	Progression Diploma in Youth & Social Work	2	FL2	06-Sep-11 – 03-Jul-12	Mon, Thu, Fri	9.30am – 3.30pm	£1,090
1174	POP	Certificate in Counselling Skills	3	FL3	05-Sep-11 – 02-Jul-12	Tue	5.30pm – 9.00pm	£610
1181	POP	NVQ in Youth Work	2	FL2	05-Sep-11 – 28-Jun-12	Thu	6.00pm – 9.00pm	£455
1182	POP	NVQ in Youth Work	3	FL3	05-Sep-12 – 03-Jul-12	Tue	6.00pm – 9.00pm	£455

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
VU Vocational Skills Upscale

CREATIVE ARTS

We have an exceptionally strong Creative Arts department, many of our teachers work in different creative professions but what they all have in common is the passion to unlock the creativity of every individual they teach - from photographers to animators, and from sculptors to musicians.

The creative industry has and continues to experience rapid growth in the UK. Next to Hollywood, London is the biggest provider of computer graphics and special effects for the film

industry. The east London area is fast becoming the creative hub of the capital. Our courses focus on the world of work, we ensure your learning environment reflects the workplace and more importantly you are equipped with the best possible creative skills and knowledge for your future aspirations. Our Creative Media Suites offers you the very latest in facilities and equipment, including Mac Suites, Photographic Studio and state of the art film making equipment.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1001	POP	Creative Computing - English Plus	1	FL1	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£120
1002	POP	Art & Fashion Illustration - English Plus	1	FL1	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£120
1003	POP	Introduction to Art, Craft & Design for Adults	2	FL2	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,230
1004	POP	Introduction to Creative Computing & Media Production	2	FL2	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,230
1005	POP	BTEC Foundation Diploma in Art & Design	3	FL3	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,500
1006	POP	Access to Commercial Graphics & Digital Illustration	3	FL3	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,500
1007	POP	Access to Professional Photography	3	FL3	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,500
1008	POP	Access to Design for Web - Web Standards	3	FL3	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,500
1009	POP	Access to Motion Graphics	3	FL3	05-Sep-11 - 03-Jul-12	Mon-Fri	9.30am - 6.00pm	£1,500

EARLY YEARS

This is a dynamic and vitally important sector which needs high quality staff at all levels. Those who work in it play a crucial role in shaping the lives of future generations.

It is a career that you can rightly be very proud of. THC offer a range of courses for those who are seeking to develop their practice and career in the care of children and families, or those who would like to start a career in this rewarding field. There are many different roles in this sector with opportunities for

everyone to start a career, whether you want to work full time or part time and in a range of roles. If you are interested in management, you could end up being your own boss, running your own nursery, with responsibility for staff, budgets and building effective relationships with parents. Work experience is an important element of your course, for those not already in employment we will help arrange work placements.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1131	POP	Foundation in Childcare	1	FL1	05-Sep-11 - 02-Jul-12	Mon, Thu, Fri	9.00am - 3.45pm	£100
1138	POP	Certificate for Young Peoples Work Force	2	FL2	05-Sep-11 - 03-Jul-12	Mon-Tue	9.30am - 3.30pm	£930
1139	POP	Certificate for Young Peoples Work Force	2	FL2	05-Sep-11 - 29-Jun-12	Wed-Thu	9.30am - 3.30pm	£930
1154	POP	Young Peoples Work Force Diploma	3	FL3	07-Sep-11 - 03-Jul-12	Wed-Thu	9.30am - 3.30pm	£1,170
1155	POP	Young Peoples Work Force Diploma	3	FL3	07-Sep-11 - 03-Jul-12	Wed-Thu	9.30am - 3.30pm	£1,170

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
Vocational Skills Upscale

INTERNATIONAL ENGLISH COURSES

IELTS PREPARATION ELEVEN-WEEK COURSE

The IELTS (International English Language Testing System) exam is an internationally recognised English language qualification for entry into most universities, colleges and companies. Our Eleven-Week IELTS Preparation Course is made up of intensive lessons focusing on the academic skills for speaking, listening, reading and writing English needed to pass the IELTS test. You will be taught by a very experienced IELTS teacher with excellent results for previous students.

Course overview

- An entrance test must be taken prior to joining the IELTS Preparation Course. You should be at intermediate standard or above (CEF B1 or strong Level 1).
- The course focuses on developing strong speaking skills as well as academic English language skills, with a mock IELTS test and individual feedback on performance.
- An IELTS course book with CD is provided to support your studies.
- The maximum group size is 14 students.

CAMBRIDGE INTERNATIONAL EXAM COURSE FIRST CERTIFICATE IN ENGLISH (FCE)

Our Cambridge First Certificate in English courses are designed for students who want an internationally recognised certificate of proficiency in English. You need to have a high standard of English to join the First Certificate in English Course (CEF B1 or good Level 1).

Our Eleven-Week FCE course is made up of intensive lessons focusing on the academic skills for reading, listening, speaking and writing English needed to pass the FCE test. You will be taught by a very experienced English teacher and teacher-trainer.

Course overview

- An entrance test must be taken prior to joining the IELTS Preparation Course.
- The entry level is Upper intermediate (CEF B2 or completed Level 1).
- The course focuses on developing strong speaking skills as well as academic English language skills, and includes mock FCE tests with individual feedback on performance.
- An FCE course book is provided to support

ENGLISH AS A FOREIGN LANGUAGE

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1300	EIDR	IELTS preparation course (Level 2 English)	1	FCR	06-Sep-11 – 30-Nov-11	Tue-Wed	9.30am – 3.30pm	£690
1301	EIDR	IELTS preparation course (Level 2 English)	1	FCR	13-Dec-11 – 14-Mar-12	Tue-Wed	9.30am – 3.30pm	£690
1302	EIDR	IELTS preparation course (Level 2 English)	1	FCR	17-Apr-12 – 04-Jul-12	Tue-Wed	9.30am – 3.30pm	£690
1303	EIDR	First Certificate in English (Level 1 English)	1	FCR	06-Sep-11 – 30-Nov-11	Tue-Wed	9.30am – 3.30pm	£690
1304	EIDR	First Certificate in English (Level 1 English)	1	FCR	13-Dec-11 – 14-Mar-12	Tue-Wed	9.30am – 3.30pm	£690
1305	EIDR	First Certificate in English (Level 1 English)	1	FCR	17-Apr-12 – 04-Jul-12	Tue-Wed	9.30am – 3.30pm	£690

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
↑ Vocational Skills Upscale

ESOL

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES

If English isn't your main language, you can do a course to help you improve your reading, writing, speaking and listening skills. These courses are called ESOL or English for Speakers of other Languages.

Improving your English can help you get more out of your life in the UK. It will also help if you want to study, improve your CV, or

apply to become a British citizen. Improving your English will make it easier to: find work, talk to doctors and teachers, understand the laws and customs of the UK, help your child with homework, pass the Life in the UK test and will give you the opportunity to gain a qualification. Many of our courses have an employment focus and help you to move onto a vocational course and into work.

ESOL FOR NEW ARRIVALS

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1294	AS	Welcome to the UK - ESOL E2 Reading	E2	FCR	05-Sep-11 - 15-Dec-11	Mon, Wed, Thu	9.30am - 3.30pm	£30
1295	AS	Welcome to the UK - ESOL E2 Reading	E2	FCR	05-Sep-11 - 14-Dec-11	Mon, Wed	3.30pm - 6.00pm	£30
1296	AS	Welcome to the UK - ESOL E3 Reading	E3	FCR	05-Sep-11 - 14-Dec-11	Mon, Wed	9.30am - 3.30pm	£30
1297	AS	Welcome to the UK - ESOL E3 Writing	E3	FCR	08-Sep-11 - 15-Dec-11	Thu	9.30am - 3.30pm	£30
1298	AS	Welcome to the UK - ESOL E3 Writing	E3	FCR	07-Sep-11 - 14-Dec-11	Wed	9.30am - 3.30pm	£30
1299	OH	Welcome to the UK - ESOL (E2 Reading)	E2	FCR	07-Sep-11 - 16-Dec-11	Wed, Fri	9.30am - 3.30pm	£30

CITIZENSHIP

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1202	OH	ESOL Citizenship	E2		06-Sep-11 - 27-Jan-12	Tue, Wed, Fri	9.30am - 3.30pm	£475
1203	POP	ESOL Citizenship	E2		05-Sep-11 - 03-Feb-12	Mon, Thu, Fri	9.30am - 3.30pm	£475
1204	OH	ESOL Citizenship	E2		31-Jan-12 - 29-Jun-12	Tue, Wed, Fri	9.30am - 3.30pm	£475
1205	POP	ESOL Citizenship	E1		01-Feb-12 - 29-Jun-12	Wed-Fri	9.30am - 3.30pm	£475
1207	AS	ESOL Citizenship	E2		05-Sep-11 - 17-Jan-12	Mon-Tue	9.30am - 3.30pm	£475
1208	AS	ESOL Citizenship	E3		30-Jan-12 - 03-Jul-12	Mon-Tue	9.30am - 3.30pm	£475

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
VU Vocational Skills Upscale

MATHS FOR ESOL LEARNERS

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1183	AS	Maths for ESOL	E2	SfL	08-Sep-11 – 03-Feb-12	Thu-Fri	9.30am – 3.30pm	£30
1184	AS	Maths for ESOL	E2	SfL	05-Sep-11 – 17-Jan-12	Mon-Tue	9.30am – 3.30pm	£30
1185	AS	Maths for ESOL	E2	SfL	30-Jan-12 – 03-Jul-12	Mon-Tue	9.30am – 3.30pm	£30
1186	AS	Maths for ESOL	E3	SfL	05-Sep-11 – 26-Jan-12	Mon-Thu	9.30am – 3.30pm	£30
1187	AS	Maths for ESOL	E2	SfL	02-Feb-12 – 29-Jun-12	Thu-Fri	9.30am – 3.30pm	£30
1188	AS	Maths for ESOL	E3	SfL	06-Sep-11 – 25-Jan-12	Tue, Wed	9.30am – 3.30pm	£30
1189	AS	Maths for ESOL	E3	SfL	31-Jan-12 – 27-Jun-12	Tue, Wed	9.30am – 3.30pm	£30
1190	POP	Maths for ESOL	1	SfL	08-Sep-11 – 03-Feb-12	Thu-Fri	9.30am – 3.30pm	£30
1191	AS	Maths for ESOL	E3	SfL	31-Jan-12 – 27-Jun-12	Tue, Wed	9.30am – 3.30pm	£30
1192	AS	Maths for ESOL	E3	SfL	31-Jan-12 – 27-Jun-12	Tue-Wed	9.30am – 3.30pm	£30
1193	AS	Maths for ESOL	1	SfL	05-Sep-11 – 17-Jan-12	Mon-Tue	9.30am – 3.30pm	£30
1194	OH	Maths for ESOL	E1	SfL	08-Sep-11 – 28-Jun-12	Thu	9.30am – 3.30pm	£30
1195	POP	Maths for ESOL	1	SfL	02-Feb-12 – 29-Jun-12	Thu-Fri	9.30am – 3.30pm	£30
1196	AS	Maths for ESOL	E3	SfL	30-Jan-12 – 28-Jun-12	Mon-Thu	9.30am – 3.30pm	£30
1197	POP	Maths for ESOL	E1	SfL	05-Sep-11 – 29-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1198	AS	Maths for ESOL	1	SfL	30-Jan-12 – 03-Jul-12	Mon-Tue	9.30am – 3.30pm	£30
1199	AS	Maths for ESOL	E1	SfL	05-Sep-11 – 27-Jun-12	Mon, Wed	9.30am – 3.30pm	£30
1200	LC	Maths for ESOL	E1	SfL	07-Sep-11 – 28-Jun-12	Wed-Thu	9.30am – 3.30pm	£30
1201	BGS	Maths for ESOL	E1	SfL	05-Sep-11 – 03-Jul-12	Mon-Tue	9.30am – 3.30pm	£30
1206	AS	Maths for ESOL	E1	SfL	05-Sep-11 – 03-Jul-12	Mon-Tue	9.30am – 3.30pm	£30
1209	POP	Maths for ESOL	E1	SfL	07-Sep-11 – 28-Jun-12	Wed-Thu	9.30am – 3.30pm	£30
1210	AS	Maths for ESOL	E1	SfL	06-Sep-11 – 28-Jun-12	Tue, Thu	9.30am – 3.30pm	£30

IT FOR ESOL LEARNERS

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1211	POP	IT for ESOL	E2	↑	07-Sep-11 – 02-Feb-12	Wed-Thu	9.30am – 3.30pm	£230
1212	POP	IT for ESOL	E2	↑	01-Feb-12 – 28-Jun-12	Wed-Thu	9.30am – 3.30pm	£230
1213	POP	IT for ESOL	E3	↑	07-Sep-11 – 26-Jan-12	Wed-Thu	9.30am – 3.30pm	£230
1214	POP	IT for ESOL	E3	↑	01-Feb-12 – 28-Jun-12	Wed-Thu	9.30am – 3.30pm	£230
1215	AS	IT for ESOL	E2	↑	07-Sep-11 – 25-Jan-12	Wed	9.30am – 3.30pm	£230
1216	AS	IT for ESOL	E2	↑	01-Feb-12 – 27-Jun-12	Wed	9.30am – 3.30pm	£230
1217	AS	IT for ESOL	E2	↑	07-Sep-11 – 25-Jan-12	Wed	9.30am – 3.30pm	£230
1218	AS	IT for ESOL	E2	↑	01-Feb-12 – 27-Jun-12	Wed	9.30am – 3.30pm	£230
1219	AS	IT for ESOL	E2	↑	09-Sep-11 – 03-Feb-12	Fri	9.30am – 3.30pm	£230
1220	AS	IT for ESOL	E2	↑	03-Feb-12 – 29-Jun-12	Fri	9.30am – 3.30pm	£230
1221	AS	IT for ESOL	E3	↑	05-Sep-11 – 23-Jan-12	Mon	9.30am – 3.30pm	£230
1222	AS	IT for ESOL	E3	↑	30-Jan-12 – 02-Jul-12	Mon	9.30am – 3.30pm	£230

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett
Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
↑ Vocational Skills Upscale

ENGLISH PLUS

VOCATIONAL 19+ ESOL COURSES

These courses are designed for learners who want to find work but need to develop language skills as well as gain an appropriate vocational qualification.

At Entry 2 and Entry 3 levels, the main content of the course is English language but this will be set within a vocational context.

At Level 1 the main content will be vocational with an ESOL support class attached to it.

These courses will help learners to:

- Engage in learning which is relevant to them and will provide opportunities to develop a range of skills and techniques
- Develop personal skills and attributes essential for successful performance in working life
- Achieve a nationally recognised Entry or Level 1 vocational qualification

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1248	POP	ESOL Bridging Course	2	SfL	06-Sep-11 – 28-Jun-12	Tue, Wed, Thu	9.30am – 3.30pm	£30
1249	HGS	English Plus Education	E3	SfL	08-Sep-11 – 29-Jun-12	Thu-Fri	9.30am – 3.30pm	£30
1250	POP	ESOL for Work	E1	SfL	06-Sep-11 – 27-Jun-12	Tue-Wed	9.30am – 3.30pm	£30
1251	LC	ESOL for Work	E2	SfL	05-Sep-11 – 27-Jun-12	Mon-Wed	9.30am – 3.30pm	£30
1252	LC	ESOL for Work	E2	SfL	06-Sep-11 – 27-Jun-12	Tue-Wed	9.30am – 3.30pm	£30
1253	TNC	English Plus Care Work with Numeracy	E1	SfL	05-Sep-11 – 29-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1254	BC	English Plus Care Work	E1	SfL	06-Sep-11 – 28-Jun-12	Tue, Wed, Thu	9.30am – 3.30pm	£30
1255	JSS	English Plus Childcare with Numeracy	E2	SfL	06-Sep-11 – 29-Jun-12	Tue, Thu, Fri	9.30am – .30pm	£30
1257	OH	ESOL for Work	E2	SfL	05-Sep-11 – 29-Jun-12	Mon, Tue, Fri	9.30am – 3.30pm	£30
1258	AS	ESOL for Work	E2	SfL	06-Sep-11 – 27-Jun-12	Tue-Wed	9.30am – 3.30pm	£30
1259	AS	English Plus Childcare	E2	SfL	07-Sep-11 – 28-Jun-12	Wed-Thu	9.30am – 3.30pm	£30
1260	POP	English Plus IT	E3	SfL	06-Sep-11 – 03-Jul-12	Mon-Fri	9.30am – 3.30pm	£30
1261	POP	English Plus IT	1	SfL	05-Sep-11 – 02-Jul-12	Mon-Fri	9.30am – 3.30pm	£30
1262	POP	English Plus Admin	1	SfL	06-Sep-11 – 03-Jul-12	Mon-Fri	9.30am – 3.30pm	£30
1263	POP	English Plus Admin	2	SfL	07-Sep-11 – 27-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1264	POP	English Plus Entry to Health and Social Care	E3	SfL	06-Sep-11 – 28-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1265	POP	English Plus Health and Social Care	1	SfL	05-Sep-11 – 29-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1266	POP	English Plus Childcare	E3	SfL	05-Sep-11 – 03-Jul-12	Mon-Fri	9.30am – 3.30pm	£30
1267	POP	English Plus Childcare	E3	SfL	07-Sep-11 – 27-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1268	POP	English Plus Childcare	1	SfL	08-Sep-11 – 29-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1269	POP	English Plus Catering	1	SfL	07-Sep-11 – 28-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1270	POP	English Plus Catering	E3	SfL	05-Sep-11 – 27-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1271	POP	English Plus Entry to Hair and Beauty	E3	SfL	08-Sep-11 – 29-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1272	POP	English Plus Hair and Beauty	1	SfL	06-Sep-11 – 27-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1273	POP	English Plus L1 Creative Computing	E3	SfL	07-Sep-11 – 27-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1274	POP	English Plus L1 Fashion Design and Illustration	E3	SfL	07-Sep-11 – 27-Jun-12	Mon-Fri	9.30am – 3.30pm	£30
1293	EIDR	English Plus Start your Own Business	E3	SfL	06-Sep-11 – 27-Jun-12	Tue-Wed	9.30am – 3.30pm	£30
1306	OH	English Plus Childcare	E2	SfL	05-Sep-11 – 28-Jun-12	Mon-Thu	9.30am – 3.30pm	£30

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
Vocational Skills Upscale

PROGRESSION ROUTES

	ENTRY 2	ENTRY 3	LEVEL 1	LEVEL 2	LEVEL 3
ADMIN	English for Work	English Plus Introduction to Business	English Plus L1 Certificate in Business	English Plus L2 Business (OCN Progression Certificate)	Access to Business Access to Computing
BEAUTY THERAPY	English for Work	English Plus Introduction to Hair and Beauty	English Plus L1 VRQ Hair and Beauty	L2 Beauty Therapy*	L3 Beauty Therapy
HEALTH AND SOCIAL CARE	English for Work	English Plus Introduction to Childcare English Plus Introduction Health and Social Care	English Plus Foundation in Health and Social Care	L2 Pathway to Nursing* L2 Diploma in Health and Social Care*	L3 Extended Diploma in Health and Social Care
HAIRDRESSING	English for Work	English Plus Introduction to Hair and Beauty	English Plus L1 Hair and Beauty	L2 Hairdressing*	L3 Hairdressing
CREATIVE ARTS	English for Work	English Plus Introduction to Creative Industries	English Plus L1 Fashion and Textiles English Plus L1 Creative Computing	L2 Fashion and Textiles* L2 Creative Computing*	Access to Art & Design Web, Graphics & Illustration, Photography and Computer Graphics
EDUCATION	English for Work		English Plus L1 Education	L2 Pathway to Education*	Access to Teaching Teaching Community Languages (for people working as mother tongue teachers)
IT	English for Work	English Plus Introduction to IT	English Plus L1 IT	L2 Pathway to Administration L2 (incl. ESOL element)	Access to Computing
CATERING	English for Work	English Plus Introduction to Catering	English Plus L1 C&G Award in Hospitality and Catering		
ENGLISH FOR WORK (ESOL)	English for Work	E3 English for Work	L1 English for Work		

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
VUS Vocational Skills Upscale

New courses are regularly added.

For more information

visit our website www.tower.ac.uk/academy

email Academy@tower.ac.uk

ring 020 7510 7529 or 020 7510 7837

FINANCIAL SERVICES SKILLS ACADEMY

The Financial Services Skills Academy (FSSA) offers a wide range of short and long courses. These courses are suitable for people seeking employment in the financial services sector, or who are already working in the sector or relate areas and wish to gain professional qualifications.

With state of the art training premises located a short distance from Canary Wharf and the City, the FSSA is well placed to meet the training and recruitment needs of the sector. Strong links with employers, including KPMG, Bank of America Merrill Lynch, Citi and RBS, have informed our work and many former students have succeeded in gaining internships and paid employment at most of the major financial institutions.

Tutors with significant and extensive experience as professionals in the sector deliver our courses. Our success rates are high: FSSA students gained the top mark nationally for the Chartered Institute for Securities & Investment (CISI) Award for Introduction to Investment qualification for four consecutive years. Courses start throughout the year and the mode of study varies: daytime, evening or weekend.

Courses are generally offered on a commercial basis. On some programmes funding may be available for some students in receipt of Job Seekers' Allowance.

Employer-sponsored courses, some leading to paid or unpaid internships, are arranged throughout the year.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1324	EIDR	Financial Regulations (CISI IOC)	3	FCR	06-Sep-11 – 25-Oct-11	Tue	6.00pm – 9.00pm	£529
1325	EIDR	Award for Introduction to Investment (CISI IOC)	3	FCR	13-Sep-11 – 15-Nov-11	Tue	6.00pm – 9.00pm	£555
1326	EIDR	Award in First Line Management (ILM)	3	FCR	13-Sep-11 – 06-Dec-11	Tue	6.00pm – 9.00pm	£480
1327	EIDR	Certificate in IT User Skills for Finance (BCS)	2	FL2	13-Sep-11 – 20-Oct-11	Tue-Thur	10.00am – 4.30pm	£335
1328	EIDR	Certificate in Financial Administration and Planning (IFS)	3	FCR	19-Sep-11 – 12-Dec-11	Mon	9.30am – 4.30pm	£680
1329	EIDR	Certificate in Financial Studies (IFS)	3		05-Sep-11 – 02-May-12	Mon	2.00pm – 5.15pm	£411
1330	EIDR	Award for Introduction to Investment (CISI IOC)	3	FCR	27-Sep-11 – 20-Oct-11	Tue, Thur, Fri	10.00am – 4.30pm	£580
1331	EIDR	Open University Foundation Degree Financial Services	4	FCR	31-Oct-11 – 03-Jul-12	Fri	10.00am – 4.30pm	£1,705
1332	EIDR	Financial Regulations (CISI IOC)	3	FCR	01-Nov-11 – 20-Dec-11	Tue	6.00pm – 9.00pm	£529
1333	EIDR	Award for Introduction to Investment (CISI IOC)	3	FCR	21-Nov-11 – 16-Dec-11	Tue, Thur, Fri	10.00am – 4.30pm	£580

“THE OPENING OF THE NATIONAL SKILLS ACADEMY WAS GREAT FOR US AS BUSINESS STUDENTS AS IT HAD A REAL PROFESSIONAL FEEL TO IT. IT WAS AN EXCELLENT PLACE TO STUDY PROPERLY AND IT GAVE US A SENSE OF WHAT THE BUSINESS WORLD IS REALLY LIKE.”

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
Vocational Skills Upscale

GCSEs

GCSEs in English, Science and Maths are offered to adult students both during the day and in the evening at a range of sites across the borough.

Having GCSEs shows you have a good standard of general education and is useful for a number of reasons:

- to re-enter learning after a period out of education
- for evidence of recent study needed for an access, further or higher education course
- to get the five GCSE grades A-C that many employers ask for (particularly grade C or above in English and Maths).
- or just to study for the pleasure of learning

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1090	POP	GCSE Maths	2		05-Sep-11 – 28-May-12	Mon	10.00am – 1.00pm	£360
1091	POP	GCSE Maths	2		07-Sep-11 – 28-May-12	Wed	10.00am – 1.00pm	£360
1092	POP	GCSE Maths	2		07-Sep-11 – 31-May-12	Thu	10.00am – 1.00pm	£360
1093	POP	GCSE Maths	2		09-Sep-11 – 01-Jun-12	Fri	10.00am – 1.00pm	£360
1094	POP	GCSE Maths	2		06-Sep-11 – 29-May-12	Tue	6.00pm – 9.00pm	£360
1095	POP	GCSE Maths	2		06-Sep-11 – 29-May-12	Tue	6.00pm – 9.00pm	£360
1096	POP	GCSE Maths	2		08-Sep-11 – 31-May-12	Thu	6.00pm – 9.00pm	£360
1097	POP	GCSE Maths	2		08-Sep-11 – 31-May-12	Thu	6.00pm – 9.00pm	£360
1099	AS	GCSE English	2		08-Sep-11 – 24-May-12	Thu	9.30am – 12.30pm	£360
1100	POP	GCSE English	2		06-Sep-11 – 22-May-12	Tue	6.00pm – 9.00pm	£360
1101	POP	GCSE English	2		08-Sep-11 – 24-May-12	Thu	6.00pm – 9.00pm	£360
1102	POP	GCSE English	2		08-Sep-11 – 24-May-12	Thu	6.00pm – 9.00pm	£360
1104	POP	GCSE Science	2		06-Sep-11 – 08-May-12	Tue	6.00pm – 9.00pm	£360
1105	POP	GCSE Science	2		06-Sep-11 – 08-May-12	Tue	6.00pm – 9.00pm	£360
1106	POP	GCSE Science	2		08-Sep-11 – 10-May-12	Thu	6.00pm – 9.00pm	£360

HAIR AND BEAUTY

THC offer a range of courses designed to ensure you have the latest and most up to date skills and technical knowledge to be successful in this creative, innovative and vibrant industry.

This sector is dependant on repeat business, so it is not only important to have the creative, technical and practical skills, but also strong verbal communication and social skills, including

basic literacy and numeracy. Our range of courses provide you with everything you need to successfully enter the hair and beauty professions, offering excellent training facilities at our purpose built, professional, working beauty rooms, hair salon and spa area. We also offer ESOL support within our courses for students who need to improve their language skills.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1166	POP	Hairdressing	2	FL2	05-Sep-11 – 02-Jul-12	Mon, Wed	9.00am – 3.30pm	£1,480
1167	POP	Beauty Therapy	2	FL2	05-Sep-11 – 02-Jul-12	Mon, Tue, Thu	9.00am – 4.30pm	£1,500

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett
Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
Vocational Skills Upscale

WORK LIFE SKILLS

The Work Life Skills (Aspirations) Programme offers courses for adults with learning difficulties and disabilities. We have courses to help you improve your reading, writing, communication and number skills.

Our courses are split into three pathways – Catering, Arts & Culture and Work-based learning. The pathway modules include: shopping and cooking, café project, music and culture, dance, gardening, ICT, literacy, numeracy, enterprise, advocacy, PSD, travel training, history, work-based learning, healthy living, drama, media, textiles and sports.

Each pathway runs for 1 1/2 days per week so you can fit college in around the rest of your week. You will work with the tutor to decide what the most suitable pathway is for you. You will have a personal tutor and you will be able to decide what you want to improve on. You will be working towards an externally accredited qualification. Each class has 7-10 students with a teacher and a learning mentor. You can have support in class and during the break and lunch times. We enrol most of our students in September.

HEALTH AND SOCIAL CARE

Health and social care is a vast service sector undergoing rapid change, with new government initiatives giving it a higher profile than ever.

The focus in frontline health and social care is on giving service-users more independence, choice and control, and these developments mean there's more demand for well-trained and multi-skilled people across a range of rewarding employment

opportunities. It is therefore imperative to not only begin your career with excellent training, but to continue learning in order to develop your future prospects.

THC offers numerous courses that will help you either develop your professional practice, or enable you to begin a career in this highly skilled industry.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1127	POP	Foundation in Health & Social Care	1	↑	05-Sep-11 – 02-Jul-12	Mon, Thu, Fri	9.15am – 3.30pm	£120
1136	POP	Diploma in Health & Social Care	2	FL2	05-Sep-11 – 02-Jul-12	Mon, Thu, Fri	9.30am – 3.30pm	£1,235
1140	POP	NVQ Health & Social Care	2	FL2	09-Sep-11 – 29-Jun-12	Fri	9.30am – 3.45pm	£1,190
1141	POP	NVQ Health & Social Care	2	FL2	09-Sep-11 – 29-Jun-12	Fri	9.30am – 3.30pm	£1,190
1142	AS	Progression Diploma in Nursing	2	FL2	05-Sep-11 – 03-Jul-12	Mon, Tue, Fri	9.30am – 3.30pm	£1,090
1145	AS	Progression Diploma in Nursing	2	FL2	06-Sep-11 – 03-Jul-12	Mon, Thu, Fri	9.30am – 3.30pm	£1,090
1156	POP	NVQ Health & Social Care	3	FL3	08-Sep-11 – 28-Jun-12	Wed-Thu	9.30am – 3.30pm	£1,190
1157	AS	Access to Nursing	3	FL3	06-Sep-11 – 03-Jul-12	Tue, Wed, Thu	9.15am – 4.15pm	£1,500
1158	AS	Access to Nursing	3	FL3	06-Sep-11 – 03-Jul-12	Tue, Wed, Thu	9.30am – 3.30pm	£1,500
1159	AS	Access to Nursing	3	FL3	06-Sep-11 – 03-Jul-12	Tue, Wed, Thu	9.30am – 3.30pm	£1,500
1160	AS	Access to Social Work	3	FL3	06-Sep-11 – 03-Jul-12	Tue, Wed, Fri	9.30am – 3.30pm	£1,500

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
↑ Vocational Skills Upscale

HUMANITIES

Our Humanities courses build upon learners' interests and achievements in humanities, natural sciences, or social sciences.

Our learners often go on to study subjects such as Law, Nursing and History at university, or undertake their PGCE to be a

teacher. Other learners choose to go straight into work once they have their qualifications.

The friendly and supportive learning environment at Arbour Square ensures any perceived barriers to further education and/or employment are removed.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1110	AS	Access to Humanities and Social Science	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Fri	9.00am – 5.00pm	£1,500
1111	AS	Access to Humanities and Social Science (Law focus)	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Fri	9.00am – 5.00pm	£1,500

SCIENCE

The field of science is as wide and varied as you can get. There is a vocation within science to suit the skills and abilities of many learners.

At Tower Hamlets College, we have a number of courses that help you prepare for a related degree. Our Access to Science

students have gone on to every kind of Science related degree, including: Maths (we all know maths graduates earn more), Physics, Chemistry, Marine Biology, Aerospace Engineering and Physiotherapy for horses.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1112	AS	Access to Science	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Thu	9.30am – 3.30pm	£1,500
1113	AS	Level 2 Progression Pathway in Science	2	FL2	06-Sep-11 – 03-Jul-12	Mon, Wed, Fri	9.30am – 3.30pm	£900

“THE TEACHERS AND STAFF HAVE HELPED ME TO EXCEL IN ALL SECTORS OF MY ACADEMIC LIFE. I HAVE BECOME MORE CONFIDENT WITH THE LEVEL OF WORK I PRODUCE NOW. THE TEACHERS ARE SO PASSIONATE IN HELPING US ACHIEVE OUR GOALS AND DREAMS.”

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
V Upscale Vocational Skills Upscale

“THE TUTORS WERE MUCH MORE EXPERIENCED IN TERMS OF THEIR ADVICE AND REALLY ADDED VALUE TO THE COURSE BY SUGGESTING EXTRA READING MATERIALS AND SOURCES”

TEACHER TRAINING

In these unsure times, you can be assured that there will always be a demand for high quality teaching staff.

Teaching can provide you with a safe, secure and stimulating future, being one of the most rewarding careers in the world.

THC offers a range of courses that enable new and experienced

teachers to develop their skills and knowledge, helping them to build a successful teaching career. Our qualified and very friendly staff aim to make your learning experience both enjoyable and, of course, productive.

REF	VENUE	COURSE TITLE	LEVEL	CATEGORY	DURATION	DAY(S)	TIME	TOTAL FEE
1107	AS	Access to Education Studies	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Fri	9.30am – 3.30pm	£1,500
1108	AS	Access to Education Studies	3	FL3	05-Sep-11 – 03-Jul-12	Mon-Fri	9.30am – 3.30pm	£1,500
1109	POP	Access to Education Studies Part Time Day/Eve	3	FL3	06-Sep-11 – 03-Jul-12	Tue, Thu	9.30am – 9.00pm	£1,230
1148	AS	Progression Diploma in Education	2	FL2	06-Sep-11 – 03-Jul-12	Mon, Thu, Fri	9.30am – 3.30pm	£1,090
1307	AS	Certificate in English Language Teaching to Adults (CELTA)	4	FCR	07-Sep-11 – 25-Jan-12	Wed	9.00am – 5.30pm	£900
1308	AS	Certificate in English Language Teaching to Adults (CELTA)	4	FCR	01-Feb-12 – 27-Jun-12	Wed	9.00am – 5.30pm	£900
1310	AS	Preparing to Teach in the Lifelong Learning Sector (PTLLS) - Cambridge ESOL (CELTA add on)	4	FCR	01-Feb-12 – 27-Jun-12	Tue	9.30am – 12.30pm	£30
1311	AS	Diploma in Teaching English (ESOL) in the Lifelong Learning Sector	4	FCR	13-Sep-11 – 11-Dec-12	Tue	9.15am – 3.30pm	£915
1312	AS	Additional Diploma in Teaching English (ESOL) in the Lifelong Learning Sector	4	FCR	13-Sep-11 – 11-Dec-12	Tue	9.15am – 12.30pm	£536
1313	POP	Professional Graduate Certificate in Education/Certificate in Education (PCET) - University of East London	4	FCR	15-Sep-11 – 22-Jun-13	Thu	5.00pm – 9.00pm	£880
1315	AS	Professional Graduate Certificate in Education Literacy/ESOL – Institute of Education	4	FCR	28-Sep-11 – 20-Jun-12	Wed	9.00am – 5.00pm	£1,688
1316	AS	Level 2 Certificate in Numeracy for Teachers	2	SfL	13-Sep-11 – 22-Nov-11	Tue	5.00pm – 8.00pm	£30
1317	AS	Additional Diploma in Teaching Mathematics (Numeracy) in the Lifelong Learning Sector - University of Greenwich	4	FCR	29-Nov-11 – 26-Jun-12	Tue	5.00pm – 8.00pm	£680
1318	POP	Preparing to Teach in the Lifelong Learning Sector (PTLLS)	3	FL3	13-Sep-11 – 29-Nov-11	Tue	5.00pm – 9.00pm	£300
1319	POP	Preparing to Teach in the Lifelong Learning Sector (PTLLS)	3	FL3	13-Dec-11 – 13-Mar-12	Tue	5.00pm – 9.00pm	£300
1320	POP	Preparing to Teach in the Lifelong Learning Sector (PTLLS)	3	FL3	20-Mar-12 – 26-Jun-12	Tue	5.00pm – 9.00pm	£300
1322	EIDR	Observation of Teaching and Learning in Post Compulsory Education and Training – Middlesex University	4	FCR	28-Nov-11 – 16-Apr-12	Mon	1.30pm – 5.00pm	£855
1323	POP	e-skills in the learning environment	4	FCR	18-Oct-11 – 20-Dec-11	Tue	5.00pm – 7.00pm	£295

AS Arbour Square

POP Poplar

LC Linc Centre

OH Oxford House

BB Bangabandhu Primary School

HGS Harry Gosling School

BC Burdett Neighbourhood Centre

SPS St Paul's Way School

BGS Bigland Green School

JSS John Scurr Primary School

LH Lifra Hall

LB Lincoln and Burdett

Children's Centre

EIDR East India Dock Road

TNC Teviot Neighbourhood Centre

E Entry Level

1 Foundation

2 Intermediate

3 Advanced

4 Higher Education

FL2 Full Level 2

FL3 Full Level 3

FCR Full Cost Recovery

SfL Skills for Life

↑ Vocational Skills Upscale

ENROLMENT DAYS AND TIMES

Thursday 25 August	9.30am – 7.00pm
Friday 26 August	9.30am – 4.00pm
Tuesday 30 August	9.30am – 7.00pm
Wednesday 31 August	9.30am – 5.00pm
Thursday 1 September	9.30am – 7.00pm
Friday 2 September	9.30am – 4.00pm

ALL ENROLMENT TAKES PLACE AT EITHER OUR POPLAR OR EAST INDIA DOCK ROAD (EIDR) CAMPUSES.

ESOL AND SKILLS FOR LIFE ENROLMENT AT EIDR

ALL OTHER ADULT COURSES ENROLMENT TO TAKE PLACE AT POPLAR CAMPUS

If you have any questions about enrolment, courses, financial help or support please call the enrolment hotline on: 020 7510 7777.

**“I COUNT
DOWN THE DAYS
UNTIL I COME INTO
COLLEGE”**

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Lifra Hall
LB Lincoln and Burdett
Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
↑ Vocational Skills Upscale

CHOOSING YOUR LEVEL

UNDERSTANDING THE LEVELS AND ENTRY REQUIREMENTS

E

ENTRY LEVEL

Entry level courses are for beginners and are designed to assist you in gaining basic knowledge and skills. The courses are college based & practical.

Employers and educational institutions like universities, measure your qualifications in levels.

1

FOUNDATION: LEVEL 1

Foundation level courses are designed to allow you to gain basic knowledge of jobs, business and industry and are the first steps to gaining a vocational qualification, with a strong practical element.

Identifying your level will highlight the range of routes available to you and what type of qualification you will achieve.

2

INTERMEDIATE: LEVEL 2

Intermediate level courses include a diverse range of work activities and allow you to take more responsibility for your own studies. Certificates and Diplomas are available at level 2.

If you do not have any formal qualifications, you will be assessed to match you to the appropriate course and level.

3

ADVANCED: LEVEL 3

Advanced level courses prepare you for employment and higher education. The range of activities you complete will be more difficult, and help you develop skills such as critical thinking, evaluation and specialist subject knowledge.

4+

HIGHER EDUCATION: LEVEL 4 AND ABOVE

Foundation level courses are designed to allow you to gain basic knowledge of jobs, business and industry and are the first steps to gaining a vocational qualification, with a strong practical element.

AS Arbour Square
POP Poplar
LC Linc Centre
OH Oxford House
BB Bangabandhu Primary School

HGS Harry Gosling School
BC Burdett Neighbourhood Centre
SPS St Paul's Way School
BGS Bigland Green School
JSS John Scurr Primary School

LH Liffra Hall
LB Lincoln and Burdett Children's Centre
EIDR East India Dock Road
TNC Teviot Neighbourhood Centre

E Entry Level
1 Foundation
2 Intermediate
3 Advanced
4 Higher Education

FL2 Full Level 2
FL3 Full Level 3
FCR Full Cost Recovery
SfL Skills for Life
VUS Vocational Skills Upscale

FEES AND FINANCIAL SUPPORT

Fees are correct at the time of publication and are valid until 31 October 2011

What fees will I pay?

The fees charged by the College are made up of the following elements:

£30 College Registration Fee - This is payable by all students except those on literacy and numeracy courses. The fee is payable for all courses. It is a one off charge, per academic year, and you will not be asked to pay it again if you do extra courses. This is not refundable and there is no concession on this fee.

Course Fee - Unless stated, this includes all tuition, awarding body registration, examination, certification and accreditation fees. Those taking examinations for a second time may be asked to meet the full cost.

Cost Recovery Courses - There are a small number of courses where all the fees have to be paid. These are known as cost recovery courses. These courses are clearly identified in our course guides as we are not able to offer any reductions or discounts irrespective of age, status or circumstances. Please contact the Course Information Centre for more details. These are marked as FCR.

Assessment and Status

The form that you complete at enrolment helps us to decide what fees we will charge you and this is called 'assessing your status for fee purposes.' We need to see original documents confirming receipt of qualifying income based benefits and/or residential status in the United Kingdom. Copies may be taken and used for audit purposes.

The College charges different levels of fees.

Home fees: Partly-funded by the government.

International fees: Fully charged to the student.

Concessionary fees: Some people can receive free education, depending on their age and benefits they receive, but will still

have to pay the £30 registration fee. For further details please see the fee concessions section below.

Please use the following information to determine if you qualify as a Home or International student and, if you are a Home student, to establish if you qualify for tuition fee exemption.

You are a Home student if you:

- Have lived in the United Kingdom without any restrictions on your right to stay, for at least three years before the start of the course.
- Are a European Union National (passport holder) with three years ordinary residence in the area of the European Union.
- Have been granted refugee status in the United Kingdom.
- Are an asylum seeker who is in receipt of support from the Asylum Support Service, the Home Office or similar agencies.
- Have indefinite or exceptional leave to remain or enter the United Kingdom or have been granted humanitarian protection or discretionary leave in the United Kingdom.

You are an International student if you:

- Do not meet the criteria defining a Home student.
- Are a European Union National but do not have three years ordinary residence in the area of the European Union.
- Are in possession of a student visa (irrespective of your length of residence in UK).
- Are somebody whose main reason for being in the United Kingdom is wholly or mainly for the purpose of receiving education.
- Are in possession of a tourist visa.
- Have not lived in the United Kingdom, without any restrictions on your right to stay, for at least three years before the start of the course.

Fees for International students are available on request and must be paid in full at the time of enrolment.

Payment Methods

HOME STUDENTS

It is possible to pay fees by cash and by most major debit and credit cards. Please note we do not accept foreign currencies, including the Euro. We do not accept cheques.

Students can apply to pay by instalments where the tuition fees are £200 or over. Students must have a UK bank account. All tuition fees under £200 must be paid in full at the time of completion of enrolment irrespective of circumstances. Please see the following details relating to our part payment practices.

For courses with a fee of over £200, 50% is payable at enrolment and the balance to be paid by direct debit in October and November.

OUR REFUND POLICY

Registration charges will not be refunded except in cases where a course is cancelled or withdrawn by the College, or if a student has withdrawn from a course as a result of the College making changes to the course, such as times/days, which means that the student is unable to attend/or continue their studies.

HARDSHIP FUND (COLLEGE)

For students experiencing unforeseen and extreme hardship as a result of sudden changes in their financial circumstances.

LEARNER SUPPORT FUNDS (LSF)

For enrolled home students meeting the Skills Funding Agency (SFA) criteria, this can help with the cost towards travel, child care and course materials. Payments are dependant upon meeting certain attendance requirements. Funds are limited and are distributed on a first come first serve basis.

UNDERSTANDING FEES AND CONCESSIONS

SfL

Skills for Life, Literacy & Numeracy, Literacy for ESOL

£30 - INCLUDES EXAM FEES

↑↑

Vocational Skills at Entry and Level 1, where the learner aspires to Level 2

*£30 PLUS EXAM FEES

FL2

Full Level 2 - where the learner doesn't have a full level 2 qualification already (broadly equivalent to 5 GCSEs)

*£30 PLUS EXAM FEES

FL3

Full Level 3 - where the learner doesn't have a full level 3 qualification already and is under 25 years of age (broadly equivalent to 3 A Levels or a BTEC National Diploma)

*£30 PLUS EXAM FEES

FCR

Full Cost Courses. Full fee payable by everyone with no concessions. This includes Welcome to the UK courses where the full fee is £30

FEES AS LISTED

*If you are in receipt of the following benefits, we will waive your exam fees: Job Seekers Allowance (JSA), Employment and Support Allowance (ESA) – WRAG (Supported or being assessed), Income Support, Pension Credit Guarantee or on a low waged income of less than £16,190 gross.

Fees apply to Home Students only

HOW TO FIND US

ARBOUR SQUARE

Arbour Square
London E1 0PT
Tel: 020 7510 7510
Fax: 020 7510 7555
📍 15, 115
🚇 DLR Limehouse (5 mins)
🚗 Limited meter parking

EIDR

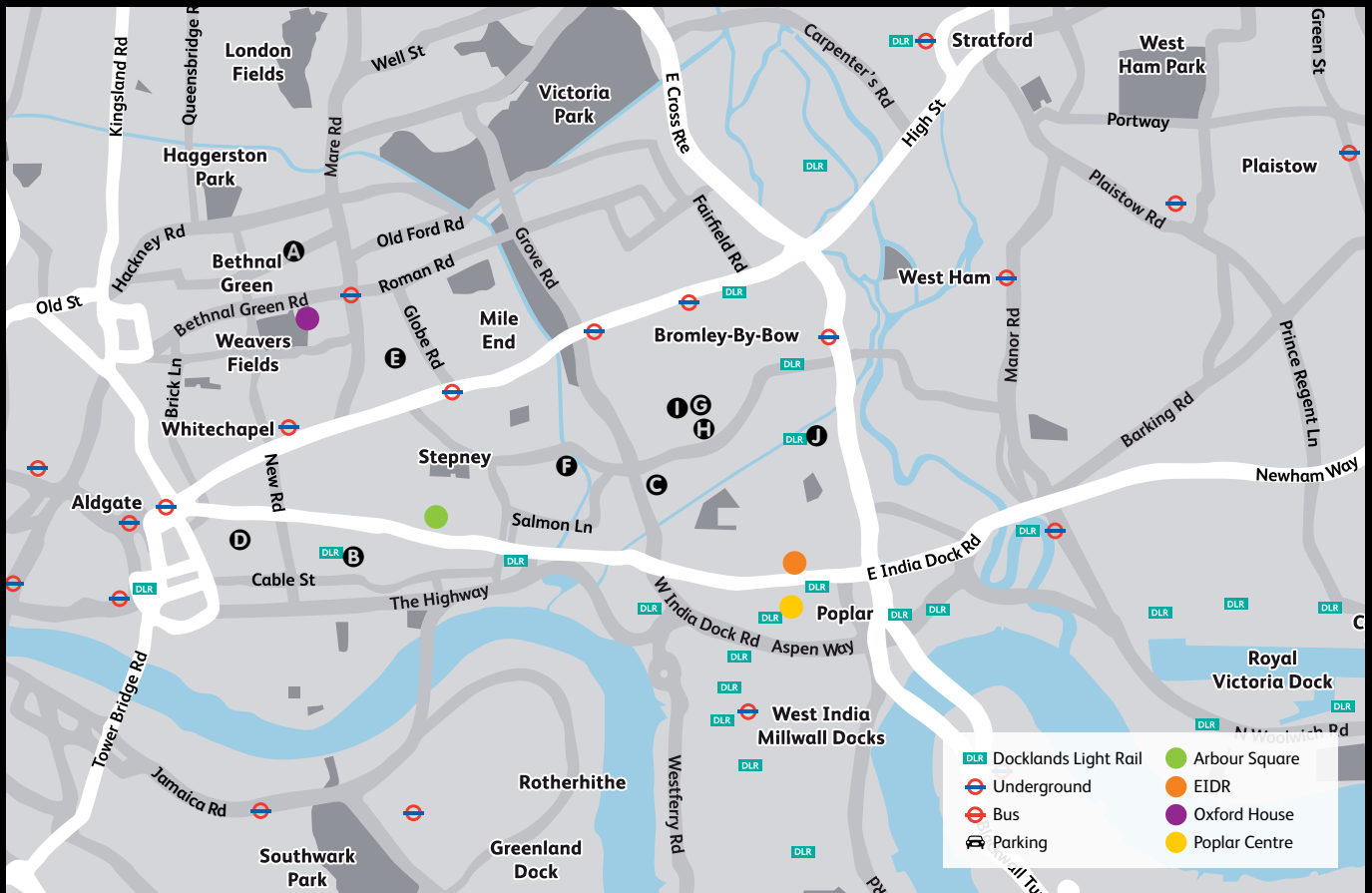
George Green Building
155 East India Dock Road
London E14 6DA
Tel: 020 7510 7641
Fax: 020 7001 2750
📍 15, 115, 277, D7, 309, D6, 108
🚇 DLR All Saints (5 mins)
🚗 Limited meter parking

OXFORD HOUSE

Derbyshire Street
London E2 6HG
Tel: 020 7510 7982
Fax: 020 7510 7969
📍 D3, 8, 388
🚇 Bethnal Green
🚗 No parking

POPLAR CENTRE

Poplar High Street
London E14 0AF
Tel: 020 7510 7777
Fax: 020 7510 9153
📍 15, 115, D6, D7, 277, 309, 108
🚇 DLR Poplar (5 mins)
🚗 Limited meter parking



CENTRE CONTACT DETAILS

A Bangabandhu Primary School
Wessex Street
London E2 0LB
020 8980 0580

B Bigland Green School
Bigland Street
London E1 2ND
020 7702 7088

C Burdett Neighbourhood Centre
Masjid Lane
Off Wallwood Street
London E14 7BW
020 7538 2553

D Harry Gosling School
Fairclough Street
London E1 1NT
020 7481 1650

E John Scurr Primary School
Cephas Street
London E1 4AX
020 7790 3647

F Lifra Hall
7 Halley Street
London E14 7SS
020 7790 9699

G Linc Centre
70 Fern Street
London E3 3PR
020 7538 5748 / 020 7987 8057

H Lincoln and Burdett
Children's Centre
2 Belton Way
London E3 4BB
020 7093 1442

I St Paul's Way School
Shelmerdine Close
London E3 4AN
020 7987 1883

J Teviot Neighbourhood Centre
Wyvis Street
London E14 6QD
020 7987 5764

This publication is also available in large print and other formats.

Please contact the Marketing Department on 020 7510 7563 if you require this service.