

**A GOOD
COLLEGE
WITH
OUTSTANDING
FEATURES**

Ofsted 2014

PREPARING FOR YOUR INTERVIEW

Welcome to Tower Hamlets College. This leaflet is intended to help you prepare for your College interview. The interview process is a very important part of our admissions system and is intended to help you and the College ensure that you are applying for the right course.

Please read this leaflet carefully and bring any necessary documents to your interview as outlined in the "DOCUMENTS YOU WILL NEED TO BRING" section.

PREPARING FOR YOUR INTERVIEW

Research

Be sure to find out as much as possible about the College before you come for the interview. Research the College's website (www.tower.ac.uk) and read over the prospectus. Being knowledgeable about the College will definitely help you succeed at the interview.

Perform a mock interview

To help you prepare for the actual interview, you may want to practise beforehand. Grab a friend or family member to help you by asking questions that the interviewing lecturer could ask. Here are examples of questions that may be asked during the interview:

- What are your strengths and weaknesses?
- Why do you want to do this course?
- What do you do in your spare time?
- What subjects have you enjoyed the most at school and why?
- What has been your greatest experience in school or college?
- What is your favourite book?

- What do you intend to do when you finish this course?
- Do you plan to go to University and why?
- What sort of job would you like to do in the future?

Once you go through a mock interview, you will be better prepared and less nervous when the time comes for the actual interview.

PREPARE A LIST OF YOUR OWN QUESTIONS

It's a good idea to go to the interview equipped with a list of your own questions to ask. This will not only show the interviewer that you are really interested in the College, but it will also allow you to find out information that isn't available on the College's websites or prospectus. Here are some questions you might consider asking at your interview:

- How many hours of homework will I be expected to do in a week?
- Is there extra help available with coursework if I need it?
- What happens if I don't achieve the predicted grades?
- When will enrolment take place?
- As a parent, can I apply for childcare support whilst studying at the College?
- Will I have to pay for my course?
- What will the Programme of Study be?

Be sure to ask questions that relate specifically to your interests and to what you want to know about the College.

You may wish to discuss fees, bursaries and loans with an adviser. Please ask to be referred.

**A GOOD
COLLEGE
WITH
OUTSTANDING
FEATURES**

Ofsted 2014

PREPARING FOR YOUR INTERVIEW

MAKE A GOOD IMPRESSION

On the day of the interview, it's crucial to set yourself up for success. Be sure to dress appropriately. Don't forget to bring a pen and paper in case you want to take notes during the interview. You also need to make sure you arrive for the appointment about ten minutes early. To ensure that you are not late for the interview, leave home early to allow for traffic and delays. Don't forget to take directions with you. When the interview begins, be sure to speak fluently and remain confident in your actions. When answering questions, try to elaborate; avoid giving yes or no answers. Make eye contact and remember to smile.

Please do not bring children.

If you are unable to attend your interview:

If by any reason you cannot attend your interview and would like another appointment, please contact us on:

email: admissions@tower.ac.uk

text: 88020

call: 020 7510 7667

IMPORTANT NOTE:

You must include your full name, Student ID and/or DOB in your email or text.

Please note: due to the popularity of some of our courses, we may not be able to offer you an alternative appointment.

If you have any further enquiries please contact the course advice team on [020 7510 7777](tel:02075107777) or email advice@tower.ac.uk

DOCUMENTS YOU WILL NEED TO BRING

You will need to bring the following documents to your interview:

1. Your Progress File or NRA.
2. Written confirmation of your predicted grades from your current School.
3. Results Slips or Certificates for any examinations you have already taken.
4. If you are applying for an Art, Media or Multimedia course, you must bring a portfolio of artwork.
5. Please bring a written reference from your current or most recent school/college.
6. Adults aged 19+ who are working; please bring a written reference from your employer.
7. If you have an Education, Health and Care Plan (EHCP), please bring this with you.
8. If you have your annual review or other documents outlining your support needs, please bring this with you.
9. If you are an adult over 19 and have lived in the UK for less than three years, please bring your passport/ID Card or any other Home Office document with you.