

SUPPORT FOR STUDENTS 16-18

Important Information For Enrolment 2016



In order for us to make your enrolment process as quick as possible, please read this leaflet carefully and bring the correct documents with you when you enrol.

Fees, Bursaries and Documents Required for Enrolment on 16-18 Courses

Examination Results and ID

You should bring your certificates or exam results on your school/college headed paper showing subject, examination board, grade and whether, in the case of GCSEs, it is a single, double or a short course.

Evidence of vocational qualifications will also be required.

If you have overseas qualifications, please bring them in and we will compare them to English qualifications.

We will also require a form of identification. This can be a passport, National Insurance card, bank or credit card, driving licence or examination results/certificates.

Course Fees - Students under 19

You will not pay tuition, examination or registration fees if you are a Home Student*.

Early Years and Health and Social Care students will not have to pay DBS fees.

The 16-18 Bursary

If you are living independently, in care or leaving care (up to 19 years), on Employment Support Allowance and Disability Living Allowance, you will get a guaranteed bursary of £1200.

If you are not part of the above categories but your parents' income is below £16,190 you will be able to apply for a discretionary bursary.

- You will need to bring evidence of parental income when you apply
- If your parent(s) are on an income (including Working Tax Credit) which is less than £16,190, the College will consider awarding you a free college meal from the bursary funds
- 3 payments will be made per year
- Bursary payments will be conditional on 90% attendance and punctuality
- **Applications should be made by 13th Sept 2016**

Support for Students with a Disability

Tower Hamlets College provides individual support and assistance to students with disabilities.

For further details, please telephone: 020 7510 7982

Free College Meals

You will be entitled to a free meal at College if you can provide evidence of having parents in receipt of one of the following benefits:

- Income Support
- Income-based Jobseekers Allowance
- Income-based Employment and Support Allowance (ESA)
- Support under part VI of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (provided they are not entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on paid 4 weeks after your parent stopped qualifying for Working Tax Credit
- During the initial roll out of Universal Credit
If your parent(s) are on an income (including Working Tax Credit) which is less than £16,190, the College will consider awarding you a free college meal, if it has sufficient funds
- **Applications should be made by 13th September 2016**

*UK Immigration Status

You are defined as being a Home Student if you have permanently resided in the UK/EU/EEA for 3 years or more and have settled status.

There will be exceptions to this rule. This is in the case of those with a Spouse Visa, Discretionary and Exceptional Leave to Enter and Remain, Asylum Seekers, those with Refugee Status and those under 19 who are accompanying or joining a parent(s) who have the Right to Abode in the UK, or who have any sort of immigration permission to be in the UK, or EEU/EU. These categories will need to be checked by a student adviser.

Recently arrived spouses should bring both their own passport as well as their partner's passport.

If you are in the UK on a Student Visa (Tier 4 Points Based System) or wanting to switch to a Student Visa by enrolling on a college course, you **MUST** speak to a Student Adviser or the Admissions Coordinator **BEFORE** you enrol.

If you require this information in an alternative format please contact us on 020 7510 7510 or email: marketing@tower.ac.uk